

Employee Suggestion

Employee Name _____

Employee Number _____

Suggestion

Possible Results (savings, expense, reduction, improved efficiency)

Was the suggestion implemented? Yes* No If No, explain why.

* The company retains any and all intellectual property rights to the suggestion and any inventions that arise from it.

Employee Signature _____ Date ____/____/____

Supervisor/Manager Signature _____ Date ____/____/____

AWARD (if applicable)
